

## *Waterfront Director*

**Purpose:** Provide safe and extravagantly fun waterfront experience

**Status:** Summer Salaried

**Responsible to:** Executive Director

**General Qualifications:**

- Current American Red Cross Lifeguard certificate or equivalent.
- DNR Safe-Boating Certificate.

**Direct Charges:** Lifeguards, waterfront workers

**Other Relationships:** Program Directors, Camp Secretary

**Specific Responsibilities:**

1. Recruit lifeguards prior to summer season.
2. Train lifeguards in all aspects of job.
3. Prepare waterfront for summer, put away for fall.
4. Manage lifeguard rotation schedules.
5. Enforce waterfront safety rules.
6. Ensure boats are ready to go before they are needed.
7. Coordinate waterfront activities and schedule with Program Directors.

## *Lifeguard*

**Purpose:** Give campers with best possible waterfront experience

**Status:** Summer Salaried and Volunteer

**Responsible to:** Waterfront Director

**Direct Charges:** Waterfront workers

**Other Relationships:** Program Directors, Camp Secretary

**Specific Responsibilities:**

Be present and assist as directed during all activities on waterfront, including swims, flag-raising, exercises, boating, campfire, etc.

Thoroughly clean and mop Fireside and First Aid bathrooms, AND your living quarters.

Prep and equip boats, (gas, motors, safety chains, oars, etc.)

Prep & Equip waterfront prior to scheduled times. Keep waterfront clean and safe.

**General Qualifications:**

- Current American Red Cross Lifeguard certificate or equivalent.
- DNR Safe-Boating Certificate.

**During Swim Periods:**

LIFEGUARDING IS PREVENTING ACCIDENTS FROM HAPPENING.

Have whistle, sunglasses, oil ready to go. Use your whistle!

Follow prescribed guarding rotation and good guard habits.

Be familiar with rules.

Supervise swim tests.

**And...**

8. Keep boathouse clean; no campers please.
9. Sweep, mop Dining hall, kitchen, canteen, storage room, restrooms.
10. Assist in special events, check with Waterfront Director first.
11. When filling water balloons for water balloon fights, keep out about 3-4 to bomb those that escaped getting wet during fight.